

## American Management Association

WEEK	Monday	CONTENT	Thursday	CONTENT
2			15 Sept	How to Read and Interpret Financial Statements
3			22 Sept	How to Read and Interpret Financial Statements
4			29 Sept	How to Read and Interpret Financial Statements
5			7 Oct	How to Read and Interpret Financial Statements
6			13 Oct	How to Read and Interpret Financial Statements
8	<b>General Management students join with HR students for the next module.</b>		20 Oct	How to Read and Interpret Financial Statements
			27 Oct	How to Read and Interpret Financial Statements
		<b>ASSESSMENT</b>	3 Nov	<b>ASSESSMENT</b>
9	31 Oct	The Legal Side of HR Practice		
10	7 Nov	The Legal Side of HR Practice		
11	14 Nov	The Legal Side of HR Practice		
12	21 Nov	The Legal Side of HR Practice		
13	28 Nov	The Legal Side of HR Practice		
14	5 Dec	The Legal Side of HR Practice		
15	12 Dec	<b>MID YEAR ASSESSMENT</b>		
<b>CHRISTMAS BREAK</b>				
16			26 Jan	First Line Supervision
17			2 Feb	First Line Supervision
18			9 Feb	First Line Supervision
			16 Feb	First Line Supervision
19			23 Feb	First Line Supervision
20			2 Mar	First Line Supervision
21			9 Mar	First Line Supervision
22			16 Mar	How to Manage Conflict in the Organization
23			23 Mar	How to Manage Conflict in the Organization
24			30 Mar	How to Manage Conflict in the Organization
25			6 Apr	How to Manage Conflict in the Organization
26			13 Apr	How to Manage Conflict in the Organization
28	<b>General Management students join with HR students for the next module.</b>			
29	10 Apr	Communication Skills for Managers		
30	17 April	Communication Skills for Managers		
31	24 April	Communication Skills for Managers		
32	1 May	Communication Skills for Managers		
33	8 May	Communication Skills for Managers		
34	15 May	Communication Skills for Managers		
35	22 May	<b>MID YEAR ASSESSMENT</b>		