

ACADEMIC FRESH START POLICY

Bermuda College recognises that students who have previously enrolled at the institution may not have performed at a level that reflects their true academic ability. In recognition of this, the College has adopted the Academic Fresh Start policy, which is offered to students who re-enrol at the institution to complete a programme of study after five (5) years' absence.

In order to be eligible for an Academic Fresh Start, students must meet the following conditions:

1. Students must not have been enrolled in any post-secondary institutions for at least five (5) years.
2. Prior to applying for an Academic Fresh Start, students must meet with their counsellor.
3. They must meet with their Academic Advisor to formulate an approved academic plan.
4. Students must apply for the Academic Fresh Start through the Student Enrolment, Records and Registration (SERR) office at the commencement of re-admission, but no later than the mid-term break of the first semester of re-enrolment.
5. Students must appear before the Division's Academic Review Board (consisting of the Dean, the student's counsellor and advisor, and two (2) faculty members) to review first semester grades and the application form. This committee will approve or decline the application and forward the decision to the SERR's office.
6. Students must understand that all grades earned at Bermuda College will remain on the official transcript; however, only grades earned after the awarding of the Academic Fresh Start will be calculated in the final GPA. Their transcripts will also be annotated such that it is clear that an Academic Fresh Start has been granted.
7. An Academic Fresh Start will be granted only once and is not automatic.
8. **Appeal Process:** If students wish to appeal the decision of the Academic Review Board, the appeal must be made in writing to the Vice President for Academic Affairs, whose decision will be final.