

Contributor Guidelines

Contributions are welcome from all areas of scholarship relevant to student success. Manuscripts are expected to be original works able to withstand intensive peer review. Topics may address any area of educational scholarship, including humanities, science, social sciences, fine arts, politics, curriculum, assessment, pedagogy as well as institutional policy, historical perspectives, and professional themes. While the journal serves primarily Bermudian interests, any manuscript submitted for publication should be of international interest and have scholarly significance for research, policy and practice.

Authors, rather than the editors or Bermuda College, bear responsibility for accuracy and for the opinions expressed in articles published in *Voices in Education*.

The guidelines below will assist contributors as they write their articles for this journal. Guidelines and timelines must be observed.

- **Format of manuscripts.** Use APA Style (7th ed.). Font Size 12, Times New Roman. Articles should be double-spaced and no longer than 3,500 words. Longer articles will not be accepted. **There should be no footnotes.** Submissions **must only** be sent via email as a **Word** document attachment to bcjournal@college.bm. Submissions **must** be received on the due date at midnight Atlantic Standard Time. Late submissions will not be accepted.
- **Parts of manuscript.** All submissions must have a title page, an abstract and complete, and accurate references based on APA guidelines.
- **Abstract and key words.** The abstract should not exceed 200 words. It should be followed by a list of key words.
- **Manuscript content.** Articles are accepted for publication on the understanding that the editors and editorial board reserve the right to edit for clarity and style. Articles that are reviewed and edited may be sent back to the author for revision.

Where applicable, articles must contain relevant empirical data. Authors are responsible for the accuracy of references and citations. Articles without references will be rejected. Manuscripts will not be returned.

- **Illustrations and tables.** All illustrations and tables must have a corresponding reference in the text.
- **Citations.** Online sources should be accompanied by the most recent access date.
- **Manuscript ethics.** Do not submit articles that are under consideration for publication in another periodical, have been published in another periodical, or have been presented at a conference. Articles become the property of *Voices in Education*.