

CREDIT COURSES

SUMMER SEMESTER BEGINS MAY 15

ABBREVIATIONS FOR DAYS OF THE WEEK:

■ M - MONDAY • T - TUESDAY • W - WEDNESDAY • R - THURSDAY • F - FRIDAY • S - SATURDAY

NOTE: • Summer session May 15 – July 8 • Registration is open until May 18 • All Summer 2023 course offerings are subject to change

BIOLOGY

General Human Biology **BIO 1104 4CR**
The second half of two courses for non-biology majors needing to fulfil a natural science requirement. This course will focus on basic human gross anatomy, basic physiology and some basic pathology.
Prerequisite: A grade of "C" or better in BIO 0013.
SECD1 Online M 6:00 PM-8:00 PM
Alnisha Simmons

COMPUTER STUDIES

Introduction to Business Applications of Computers **CIS 1120 3CR**
Intended to provide students with an initial exposure to the main areas of software used in business: word processing, spreadsheets and presentation software. Additionally, an introduction to database management will be provided. A consideration of business application software in the context of the overall computer system will also be covered to include an overview of computer design, networking, operating systems and hardware options. This course is also suitable for those students studying programmes in the social sciences or science.
SECD1 Online TR 6:00 PM-9:00 PM
Shawn DeShields

DIAGNOSTIC IMAGING TECHNOLOGY

Introduction to Diagnostic Imaging Technology **DIT 1101 2CR**
This course provides an overview of the fields of Diagnostic Imaging Technology and its role in health care delivery. Students are introduced to the academic and administrative structures of the profession. Topics include: the history of the development of the field, an introduction to radiation protection, the legal and ethical challenges of the profession, and medical terminology. The importance of communication between the radiographer and the patient is emphasised.
Prerequisites: BIO 1121, MAT 1105
SECD1 TH T224 TM 6:00 PM-8:00 PM
TBA

ENGLISH AND COMMUNICATIONS

Freshman Composition **ENG 1111 3CR**
A course intended to prepare students for college writing and beyond. There is a focus on composition that includes writings such as essays (exemplification, cause-effect, process analysis, compare and contrast, division and classification etc.) editorials, manifestos, blogs etc. Students develop research and documentation skills (MLA) and apply them to required research papers and assignments. **Prerequisites:** A grade of "C" or better in ENG 0012 and ENG 0016 or satisfactory performance on the College Placement Test
SECD1 NH G307 MW 5:30 PM-8:30 PM
Denise Simons

Literary Analysis

ENG 1112 3CR
An introduction to literary analysis that focuses on devices such as imagery, setting, character, point of view, theme, and figures of speech in selected works of prose, poetry, drama and short fiction. Students read works from different perspectives and prepare analytical and researched essays.
Prerequisite: ENG 1111
SECD1 NH G307 TR 10:00 AM-1:00 PM
Sajni Toloram

MATHEMATICS

Preparatory College Mathematics I **MAT 0014 0CR**
An elementary course developing a foundation in algebra. Topics include linear equations and inequalities, equations of lines, exponents and polynomials. **Prerequisite:** A grade of "C" or better in MAT 0010, or satisfactory performance on the College Placement Test. Successor: MAT 0015
SECD1 NH G225 TR 10:00 AM-1:00 PM
Necheeka Trott

Preparatory College Mathematics II

MAT 0015 0CR
An intermediate algebra course preparing students for entry to college level mathematics. Topics include polynomials with emphasis on factoring and solving quadratic equations, solving rational and radical equations, simplifying complex expressions, and performing basic operations on rational and radical expressions. **Prerequisite:** A grade of "C" or better in MAT 0014, or satisfactory performance on the College Placement Test. Successor: MAT 1105, MAT 1107, or MAT 1131.
SECD1 NH G305 M W 6:00 PM- 9:00 PM
Sergio Pitcher

College Algebra I

MAT 1105 3CR
Intended to provide exposure to a number of mathematical topics at college level for those students who do not wish a concentration in mathematics, but who need to improve their competency in intermediate algebra. Such topics will include absolute values, domain and range of functions, symmetry, graphs, horizontal and vertical translations and the study of roots of polynomials. **Prerequisite:** A grade of "C" or better in MAT 0015 Successor: MAT 1141, MAT 1152.

SEC01 NH G226 MW 6:00 PM-9:00 PM
Ali Arouzi
Calculus I **MAT 1152 3CR**
Intended as a theoretically-rich advanced approach to the fundamental concepts of calculus, particularly useful for students wishing to pursue further university-level work in this or related fields. Includes limits, continuity, differentiability, Rolle's Theorem, the Mean Value Theorem, Riemann sums, Fundamental Theorem of Calculus.
Prerequisite: MAT 1141 Successor: MAT 2201.
SEC01 NH G226 MW 10:00 AM-1:00 PM
Ali Arouzi

MANAGEMENT

Introduction to Business **MGN 1114 3CR**
This course provides an introduction to business concepts and functions. Topics covered include: Ethics and social responsibility, Forms of business ownership, Small business and entrepreneurship, Management and organisation of the firm, Marketing, operations, finance, and human resources. Emphasis will be placed upon the discussion of current issues and trends relating to these topics. Case study analysis will be introduced. **Prerequisite:** A grade of "C" or better in ENG 0012
SECD1 Online MW 6:00 PM-9:00 PM
Rui Desa

Tourism

MGN 1116 3CR
An introduction to tourism, including tourism supply components, marketing and the social and economic impact of tourism development both internationally and in Bermuda.
Prerequisite: A grade of "C" or better in ENG 0012
SECD1 Online MW 6:00 PM-9:00 PM
Shawn DeShields

NCCER CORE

Basic Safety **NCC 1101 1CR**
Complies with OSHA-10 training requirements. Explains the safety obligations of workers, supervisors, and managers to ensure a safe workplace. Discusses the causes and results of accidents and the impact of accident costs. Reviews the role of company policies and OSHA regulations. Introduces common job-site hazards and identifies proper protections. Defines safe work procedures, proper use of personal protective equipment, and working with hazardous chemicals. Identifies other potential construction hazards, including hazardous material exposures, welding and cutting hazards, and confined spaces.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Mathematics

NCC 1102 1CR
Reviews basic mathematical functions such as adding, subtracting, dividing, and multiplying whole numbers, fractions and decimals, and explains their applications to the construction trades. Explains how to use and read various length measurement tools, including standard and metric rulers and tape measures, and the architect's and engineer's scales. Explains decimal fraction conversions and the metric system, using practical examples. Also reviews basic geometry as applied to common shapes and forms.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Hand Tools

NCC 1103 1CR
Introduces trainees to hand tools that are widely used in the construction industry, such as hammers, saws, levels, pullers, and clamps. Explains the specific applications of each tool and shows how to use them properly. Also discusses important safety and maintenance issues related to hand tools.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Power Tools

NCC 1104 1CR
Provides detail descriptions of commonly used power tools, such as drills, saws, grinders, and sanders. Reviews applications, proper use, safety, and maintenance. Many illustrations show power tools used in on-the-job settings.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Introduction to Construction Drawings

NCC 1105 1CR
Familiarises trainees with basic terms for construction drawings, components, and symbols. Explains the different types of drawings (civil, architectural, structural, mechanical, plumbing/piping, electrical, and fire protection) and instructs trainees on how to interpret and use drawing dimensions. Four oversized drawings are included.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Basic Communication Skills

NCC 1107 1CR
Provides trainees with techniques for communicating effectively with co-workers and supervisors. Includes practical examples that emphasise the importance of verbal and written information and instructions on the job. Also discusses effective telephone and e-mail communication skills.
SECD1 TH T202 TR 6:00 PM-9:00 PM

TBA

Employability Skills

NCC 1108 1CR
Identifies the roles of individuals and companies in the construction industry. Introduces trainees to critical thinking and problem solving skills and computer systems and their industry applications. Also reviews effective relationship skills, effective self-presentation and key workplace issues such as sexual harassment, stress and substance abuse.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

Introduction to Material Handling

NCC 1109 1CR
Recognises hazards associated with materials handling and explains proper materials handling techniques and procedures. Also introduces materials handling equipment and identifies appropriate equipment for common job-site tasks.
SECD1 TH T202 TR 6:00 PM-9:00 PM
TBA

NURSING

Introduction to Professional Nursing **NUR 1101 2CR**
This introductory nursing course examines the realms of the nursing profession. Topics to be explored cover the history of nursing, nursing leaders, healthcare delivery, ethics, legal issues, health and wellness, medical terminology, math for medications, test taking strategies, culture and ethnicity, spirituality, and the nursing process. After completion of this course the student will be prepared to progress into NUR 1150. **Prerequisite:** A programme GPA 2.67, BIO 1121, BIO 1122, CSC 1110, CIS 1120, ENG 1111, ENG 1112, MAT 1100-level or higher, and PSY 1101
SECD1 Online TR 6:00 PM-8:00 PM
Shaunae Smith

Pharmacology

NUR 2235 2CR
This course provides the foundation for understanding the role of drug action, drug absorption, bioavailability, distribution, metabolism and excretion in nursing interventions. Application of pharmacologic principles in relation to nursing practice is integrated throughout this course. **Prerequisites:** A grade of "B-" or better in NUR 1150
SECD1 TH T224 TR 9:00 AM-11:00 AM
Renee Faulcon

PHILOSOPHY

Introduction to Philosophy: Ethics and the Nature of Man **PHL 1104 3CR**
This course addresses the questions, "What is Human?", "How does humanity differ from other animals?", "Are we truly free?", "What are our responsibilities and ethical obligations", or "Where do these obligations come from?" Answers to these questions are pursued through a historical and contemporary study of ethics, identity, the mind-body problem, or free will and determinism.
Prerequisite: A grade of "C" or better in ENG 0012
SECD1 NH G225 MW 6:00 PM- 9:00 PM
Stephen Notman

PSYCHOLOGY

Introduction to Psychology I **PSY 1101 3CR**
A survey of the conceptual approaches in psychology: biological bases of behaviour, perception, consciousness (sleep, dreams, hypnosis, meditation), learning, language, basic drives (hunger, thirst, sex), motivation, emotion and intelligence.
Prerequisite: A grade of "C" or better in ENG 0012
SECD1 NH G306 S 10:00 AM-1:00 PM
NH G306 T 6:00 PM-9:00 PM
Mellisa Gibbons-Tankard

EXTERNAL CERTIFICATES & PROFESSIONAL DESIGNATIONS
Athara Division of Professional & Career Education (APACE)

 FOLLOW US ON...  
FOR FULL COURSE DESCRIPTIONS VISIT: www.college.bm/pace
NOTE: All students registering for online courses must be proficient with computers.

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ACCOUNTING
**ACCA ASSOCIATION OF CHARTERED
CERTIFIED ACCOUNTANTS
DIPLOMA IN FINANCIAL AND MANAGEMENT
ACCOUNTING (RQF LEVEL 3)**
<http://www.accaglobal.com/gb/en/qualifications/apply-now.html#startapp>
Maintaining Financial Records (FA2) TDS ACCA20
 SECA1 W W108 TR 6:00-9:00PM
 23 May – 6 July \$745
 TBA

Managing Cost and Finance (MA2) TDS ACCA22
 SECA1 HH H102 MW 6:00-9:00PM
 22 May – 5 July \$745
 TBD

Both courses are required for completion of the Diploma in Financial and Management Accounting (RQF Level 3). It is highly recommended that students take both FA2 and MA2 during the same semester.

Book exam dates at the Bermuda College Testing Centre via exams@college.bm.
ACCA QUALIFICATION**
Taxation (F6/TX) TDS ACCA42
 SECA1 HH H211 MW 6:00-9:00PM
 22 May – 5 July \$1,095
 TBD

**Students undertaking the ACCA Qualification courses must receive prior exemption from the Diploma level course work via <http://www.accaglobal.com/en/qualifications/apply-now/exemptions.html>

ACCA Qualification courses are offered in rotation, in accordance with ACCA progression rules. By completing the courses as offered, students will complete the ACCA qualification requirements in 3 years.

ACCA examination and book fees are not included. Visit <https://yourfuture.accaglobal.com/global/en/getting-started/taking-exams.html> for external examination dates and fees.

COMPLIANCE PROGRAMMES
**INTERNATIONAL COMPLIANCE ASSOCIATION (ICA)
SPECIALIST CERTIFICATES**

ICA is the leading professional body for the global regulatory and financial crime compliance community. Since 2001, ICA has enhanced the knowledge, skills and behaviour of over 150,000 professionals in 152 countries through their internationally recognized portfolio of professional qualifications. Awarded in association with Alliance Manchester Business School, the University of Manchester. Visit: <https://www.college.bm/index.php/pace/pacedesignations/ica> for course descriptions.

Demystifying Cryptocurrencies TDS ICA40
 Length – 1 month
 Assessment type – Multiple choice exam online.
 SEC A1 Online
 15 June – 15 August \$285
 Visit: <https://www.college.bm/index.php/pace/pacedesignations/ica> for additional programme details.

Demystifying Environmental, Social and Governance (ESG) TDS ICA41
 Length – 1 month
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$285

Investigations Using Digital Forensics TDS ICA41
 Length – 1 month
 Assessment type – Multiple choice exam online.
 SEC A1 Online
 15 June – 15 August \$285
 Visit - <https://www.college.bm/index.php/pace/pacedesignations/ica> for additional programme details.

Specialist Certificate in Money Laundering Risk in New Technology TDS ICA13
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Anti-Corruption TDS ICA44
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Money Laundering Risks in Correspondent Banking TDS ICA46
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Combating the Financing of Terrorism TDS ICA43
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Money Laundering Risk in Betting and Gaming TDS ICA45
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Financial Crime in Global Banking and Markets TDS ICA47
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate Trade Base Money Laundering TDS ICA48
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Corporate Governance TDS ICA49
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Conducting Risk TDS ICA50
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Financial Crime Risk in Mobile Financial Services TDS ICA51
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

Specialist Certificate in Anti Money Laundering and Art TDS ICA52
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895

**ANTI-MONEY LAUNDERING TRACK
INTRODUCTORY LEVEL**
Full details can be found on:
<https://www.college.bm/index.php/pace/pacedesignations/ica>
Certificate in Anti-Money Laundering TDS ICA02
 Length – 3 months
 Assessment type – Multiple choice exam online.
 SEC A1 Online 1 June – 31 August \$895

Certificate in Managing Sanctions Risk TDS ICA04
 Length – 3 months
 Assessment type – Multiple choice exam online.
 SEC A1 Online 1 June – 31 August \$895

Certificate in KYC and CDD TDS ICA05
 Length – 3 months
 Assessment type – Multiple choice exam online.
 SECA1 Online
 15 June – 15 August \$895

REGULATORY COMPLIANCE TRACK
Full course descriptions and details can be found on:
<https://www.college.bm/index.php/pace/pacedesignations/ica>
**INTRODUCTORY LEVEL
Certificate in Compliance TDS ICA01**
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895
 Visit <https://www.college.bm/index.php/pace/pacedesignations/ica> for course descriptions.

**FINANCIAL CRIME PREVENTION TRACK
Full details can be found on: <https://www.college.bm/index.php/pace/pacedesignations/ica>**
**INTRODUCTORY LEVEL
Certificate in Financial Crime Prevention TDS ICA03**
 Length – 3 months
 Assessment type – Multiple choice exam online
 SECA1 Online
 15 June – 15 August \$895
 Visit: <https://www.college.bm/index.php/pace/pacedesignations/ica> for course descriptions.

**KIXKO
KIXKO AML ATF Orientation TDS KIXKO1**
 SECA1 Online
 1 June – 31 August \$55
 SECA2 Online
 1 July – 30 September \$55

KIXKO AML ATF Risk Based Assessment TDS KIXK02
 SECA1 Online
 1 June – 31 August \$55
 SECA2 Online
 1 July – 30 September \$55

KIXKO AML ATF Customer Due Diligence TDS KIXK03
 SECA1 Online
 1 June – 31 August \$55
 SECA2 Online
 1 July – 30 September \$55

KIXKO AML ATF Monitoring & Reporting TDS KIXK04
 SECA1 Online
 1 June – 31 August \$55
 SECA2 Online
 1 July – 30 September \$55

KIXKO AML ATF Governance & Oversight TDS KIXK05
 SECA1 Online
 1 June – 31 August \$75
 SECA2 Online
 1 July – 30 September \$75

NOTE: Visit <https://www.college.bm/index.php/pace/pacedesignations/kixko> for additional details
PROJECT MANAGEMENT and I.T. TRAINING
Project Management Fundamentals TDS PRO1
 SECA1 Online MTW 8:30am-4:30pm
 15 May – 17 May \$1607
 SECA2 Online TWR 8:30am-4:30pm
 20 June – 22 June \$1607
 For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>
IT Project Management TDS PRO2
 SECA1 Online MTW 8:30am-4:30pm
 1 May – 3 May \$1607
 SECA2 Online MTW 8:30am-4:30pm
 12 June – 14 June \$1607
 For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>
Project Management Leadership and Communication TDS PRO3
 SECA1 Online MTW 8:30am-4:30pm
 15 May – 17 May \$1677
 SECA2 Online TWR 8:30am-4:30pm
 20 June – 22 June \$1677
 For additional dates please click the following link
<https://enroll.globalknowledge.com/BC/en-us/>
Project Management-Risk Management TDS PRO4
 SECA1 Online MTW 8:30am-4:30pm
 28 August – 30 August \$1677
 For additional dates please click the following link
<https://enroll.globalknowledge.com/BC/en-us/>
Project Management Professional (PMP) Certification Exam Prep Boot Camp TDS PRO7
 SECA1 Online MTWR 8:00am-6:00pm
 8 May – 11 May \$2237
 SECA2 Online MTWR 11:00am-9:00pm
 15 May – 18 May \$2237
 SECA3 Online MTWR 8:00am-6:00pm
 12 June – 15 June \$2237
 For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>
**CYBERSECURITY
Cyber Foundations TDS 9701**
 SECA1 Online M-F 8:30am-4:30pm
 8 May – 12 May \$2,307
 SECA2 Online M-F 8:30am-4:30pm
 5 June – 9 June \$2,307
 SECA3 Online M-F 8:30am-4:30pm
 10 July – 14 July \$2,307
 For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>
**INFORMATION TECHNOLOGY (I.T)
Certifications Architecting on AWS TDS 1395**
 SECA1 Online MTW 8:30am-4:30pm
 1 May – 3 May \$1,467
 SECA2 Online TWR 11:30am-7:30pm
 9 May – 11 May \$1,467
 SECA3 Online MTW 8:30am-4:30pm
 5 June – 7 June \$1,467
 SECA4 Online MTW 11:30am-7:30pm
 12 June – 14 June \$1,467
 For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>

INFORMATION TECHNOLOGY (I.T) CERTIFICATIONS

CompTIA Security+ Prep Course	TDS 3404
SECA1 Online M-F	8:30am-4:30pm
15 May - 19 May	\$2,587
SECA2 Online M-F	8:30am-4:30pm
22 May - 26 May	\$2,587
SECA3 Online M-F	8:30am-4:30pm
10 July - 14 July	\$2,587
SECA4 Online M-F	8:30am-4:30pm
17 July - 21 July	\$2,587

For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>

CEH-Certified Ethical Hacker v11	TDS 3617
SECA1 Online M-F	8:30am-4:30pm
8 May - 12 May	\$2,727
SECA2 Online M-F	11:30am-7:30pm
15 May - 19 May	\$2,727
SECA3 Online M-F	8:30am-4:30pm
22 May - 26 May	\$2,727
SECA4 Online M-F	8:30am-4:30pm
5 June - 9 June	\$2,727
SECA5 Online M-F	11:30am-7:30pm
12 June - 16 June	\$2,727

For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>
 This course includes one exam voucher for the CEH-Certified Ethical Hacker v11 exam(312-50)

CISSP- Certified Information Systems Security Professionals	TDS 9803
SECA1 Online M-F	8:00am-5:30pm
1 May - 5 May	\$2,517
SECA2 Online M-F	11:30am-8:30pm
8 May - 12 May	\$2,517
SECA3 Online M-F	11:00am-8:30pm
15 May - 19 May	\$2,517
SECA4 Online M-F	8:00am-5:30pm
5 June - 9 June	\$2,517

CISM- Certified Information Systems Manager	TDS 9817
SECA1 Online MTW	11:00am-8:00pm
8 May - 10 May	\$1,677
SECA2 Online MTW	8:00am-5:00pm
15 May - 17 May	\$1,677
SECA3 Online MTW	8:00am-5:00pm
12 June - 14 June	\$1,677

For additional dates please visit the following page
<https://enroll.globalknowledge.com/BC/en-us/>

HEALTHCARE Certificate for Nursing Assistants	CCW 810
SEC A1 (in person)	
16 May - 11 June	
T/W	5:30PM-8:30PM
S/S	9:00AM-2:00PM
Dr. Shaunae Smith/Deann Trott	\$1,695

Nursing Assistant Practical	CCW 820
SECA1 (in person)	
20 June - 23 July	
T/W	5:30PM-8:30PM
S/S	9:00AM-2:00PM
Dr. Shaunae Smith/Deann Trott	\$1,695

Prerequisite: CCW 810
 NOTE: Dates above represent the second semester.

Medical Billing and Coding	TDS NUR44
SEC A1 Online	1 June - Self Paced
	\$1,799
SECA2 Online	1 July - Self Paced
	\$1,799

Medical Administrative Assistant	TDS NUR55
SEC A1 Online	1 June - Self Paced
	\$1,299
SECA2 Online	1 July - Self Paced
	\$1,299

HOSPITALITY The Bermuda Blue Flag Ambassador Course	TDS CUST10
SECA2 Hybrid	25 April - H211 T
	\$105
SECA3 Hybrid	13 May - H211 Sat
	\$105
SECA4 Hybrid	30 May - H211 T
	\$105
SECA5 Hybrid	15 June - H211 R
	\$105
SECA6 Hybrid	29 June - H211 R
	\$105
SECA7 Hybrid	18 July - H211 T
	\$105
SECA8 Hybrid	17 Aug - H211 R
	\$105
Corey Butterfield	
Note: All courses take place 9am-1pm	

EXAM PREPARATION COURSES Marine Navigation/Marine Engine Drivers Course	NAV 855
SEC A1 BH B160 M	6:00-8:30PM
22 May - 26 June	\$525
Jeffrey Patterson	
Note: Course fee does not include materials and examination fees.	

Introduction to Real Estate	RST 860
SEC A1 Hybrid/B263 M/TH	6:00-9:00PM
22 May - 26 June	\$525
Lawrence Sticca	
Note: Course fee does not include textbook and examination fees.	

Ethics Is Good Business	RST 887
SEC A1 HH H211 W	6:00-9:00PM
24 May - 15 June	\$595
Henry Ming	

PROFESSIONAL DEVELOPMENT WORKSHOPS Admin Professional Superstars	TDS PD15
SECA1 Hamilton Location W	9:00AM-4:30PM
19 April	\$397
Jan Fraser	

SHORT PROFESSIONAL DEVELOPMENT WORKSHOPS
PROFESSIONAL DEVELOPMENT COURSES ONLINE

Water Quality Drinking Water Quality Control	TDS HEA6
12 June • 9 a.m. - 5 p.m. (in person)	
Venue: Bermuda College	\$315
Tarik Smith	

Best Practices for Residential Water Management in Bermuda	TDS HEA7
Online/in person	5:30-9:00p.m.
5 & 6 June	\$245
Online/in person	5:30-9:00p.m.

(on-line or in person, depending on the demand)
 Venue: Bermuda College
 Tarik Smith

Wastewater Management Fundamentals of Wastewater Treatment & Management	TDS HEA8
In person	9:00am-5:00pm
26 June	\$315
Bermuda College	
Tarik Smith	

PROFESSIONAL DEVELOPMENT COURSES ONLINE

<http://www.yougotclass.org/course/index.cfm/Bermuda/Negotiation-Get-What-You-Want>

Using Personality Profiles for Better Work Performance	TDS 1279
SECA1 Online	
7 August - 1 September	\$295
http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Workplace-Communication	

MANAGEMENT Certificate in Project Management	TDS 560
SECA1 Online	
5 June - 1 September	\$495
http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Project-Management	

Introduction to Project Management	TDS 561
SECA1 Online	
5 June - 30 June	\$195
http://www.yougotclass.org/course/index.cfm/Bermuda/Introduction-to-Project-Management	

Project Management Processes	TDS 562
SECA1 Online	
4 July -28 July	\$195
http://www.yougotclass.org/course/index.cfm/Bermuda/Project-Management-Processes	

Project Management Knowledge Areas	TDS 563
SECA1 Online	
7 August - 1 September	\$195
http://www.yougotclass.org/course/index.cfm/Bermuda/Project-Management-Knowledge-Areas	

Certificate in Non-Profit Administration (Full Certificate)	TDS 1050
SECA1 Online	
5 June - 1 September	\$595
https://www.yougotclass.net/certificate/index.cfm/Lern/Certificate-in-Non-Profit-Administration	

Revenue Generation for Non-Profits	TDS 1051
SECA1 Online	
4 July -28 July	\$495
https://www.yougotclass.net/course/index.cfm/Lern/Revenue-Generation-for-Nonprofits	

Program Evaluation for Non-profit Professionals	TDS 1052
SECA1 Online	
7 August - 1 September	\$245
https://www.yougotclass.net/course/index.cfm/Lern/Program-Evaluation-for-Nonprofits	

Management Boot Camp	TDS 1284
SECA1 Online	
5 June - 30 June	\$295
https://www.yougotclass.org/course/index.cfm/Bermuda/Management-Boot-Camp	

Collaborative Management	TDS 1283
SECA1 Online	
4 July -28 July	\$245
https://www.yougotclass.net/course/index.cfm/Lern/Collaborative-Management	

Managing Generations in the Workplace	TDS 1282
SECA1 Online	
7 August - 1 September	\$175
https://www.yougotclass.net/course/index.cfm/Lern/Managing-Generations-in-the-Workplace	

Supervisory and Leadership Certificate	TDS 1286
SECA1 Online	
5 June - 28 July	\$395
https://www.yougotclass.org/certificate/index.cfm/Bermuda/Supervisory-and-Leadership-Certificate	

LEADERSHIP Certificate in Leadership Development	TDS 1295
SECA1 Online	
5 June - 30 July	\$395
https://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Leadership-Development	

Leadership Principles	TDS 581
SECA1 Online	
5 June - 30 June	\$145
https://www.yougotclass.org/course/index.cfm/Bermuda/Leadership-Principles	

Developing Your Leadership Skills	TDS 1289
SECA1 Online	
4 July -28 July	\$145
https://www.yougotclass.org/course/index.cfm/Bermuda/Developing-Your-Leadership-Skills	

Developing your Professional Career	TDS 1046
SECA1 Online	
7 August - 1 September	\$145
https://www.yougotclass.org/course/index.cfm/Bermuda/Developing-Your-Professional-Career	

TECHNOLOGY SKILLS Mastering Computer Skills for the Workplace	TDS 1172
SECA1 Online	
5 June - 30 June	\$195
http://www.yougotclass.org/courses.cfm/Lern/Mastering-Computer-Skills-for-the-Workplace	

Certificate in Web Design (Full Certificate)	TDS 350
SECA1 Online	
5 June - 1 September	\$595
http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Web-Design	

Introduction to Web Design	TDS 345
SECA1 Online	
5 June - 30 June	\$245
http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Web-Design/Introduction-to-Web-Design	

Intermediate Web Design	TDS 346
SECA1 Online	
4 July - 28 July	\$245
http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Web-Design/Intermediate-Web-Design	

Advanced Web Design	TDS 347
SECA1 Online	
7 August - 1 September	\$245
http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Web-Design/Advanced-Web-Design	

Introduction to Coding	TDS 351
SECA1 Online	
5 June - 30 June	\$195
https://www.yougotclass.org/course/index.cfm/Bermuda/Introduction-to-Coding	

HTML Certificate	TDS 360
SECA1 Online	
4 July - 28 July	\$245
http://www.yougotclass.org/courses.cfm/Lern/Coding-Certificate/HTML-Fundamentals	

CSS Fundamentals	TDS 370
SECA1 Online	
7 August - 1 September	\$245
http://www.yougotclass.org/courses.cfm/Lern/Coding-Certificate/CSS-Fundamentals	

Graphic Design Software Essentials Certificate	TDS 1036
SECA1 Online	
5 June - 1 September	\$545
https://www.yougotclass.org/certificate/index.cfm/Bermuda/Graphic-Design-Software-Essentials-Certificate	

Adobe Illustrator Essentials	TDS 1033
SECA1 Online	
5 June - 30 June	\$225
https://www.yougotclass.org/course/index.cfm/Bermuda/Adobe-Illustrator-Essentials	

Adobe Photoshop Essentials	TDS 1032
SECA1 Online	
4 July - 28 July	\$225
https://www.yougotclass.org/course/index.cfm/Bermuda/Adobe-Photoshop-Essentials	

Adobe InDesign Essentials	TDS 1034
SECA1 Online	
7 August - 1 September	\$225
https://www.yougotclass.org/course/index.cfm/Bermuda/Adobe-InDesign-Essentials	

NEW MEDIA MARKETING Mastering Video Marketing	TDS 551
SECA1 Online	
5 June - 28 July	\$395
http://www.yougotclass.org/courses.cfm/Lern/Mastering-Video-Marketing-Certificate	

Video Marketing	TDS 541
SECA1 Online	
5 June - 30 June	\$245
http://www.yougotclass.org/courses.cfm/Lern/Mastering-Video-Marketing-Certificate/Video-Marketing	

YouTube for Business	TDS 520
SECA1 Online	
4 July - 28 July	\$245
http://www.yougotclass.org/courses.cfm/Lern/Mastering-Video-Marketing-Certificate/YouTube-for-Business	

Digital Marketing Certificate	TDS 1094
SECA1 Online	
5 June - 30 June	\$495
http://www.yougotclass.org/courses.cfm/Lern/Digital-Marketing-Certificate	

Improving Email Promotions TDS 1079
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/courses.cfm/Lern/Digital-Marketing-Certificate/Improving-Email-Promotions>

Boosting Your Website Traffic TDS 1078
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/courses.cfm/Lern/Digital-Marketing-Certificate/Boosting-Your-Web-Site-Traffic>

Online Advertising TDS 1098
 SECA1 Online
 7 August - 1 September \$195
<http://www.yougotclass.org/courses.cfm/Lern/Digital-Marketing-Certificate/Online-Advertising>

Podcasting TDS 565
 SECA1 Online
 5 June - 30 June \$245
<http://www.yougotclass.org/course/index.cfm/Bermuda/Podcasting>

PERSONAL DEVELOPMENT
Beginning Conversational Spanish TDS 1024
 SECA1 Online
 5 June - 28 July \$290
<https://www.yougotclass.org/course/index.cfm/Bermuda/Beginning-Conversational-Spanish>

SOCIAL MEDIA FOR BUSINESS
Certificate in Social Media for Business (Full Certificate) TDS 545
 SECA1 Online
 5 June - 1 September \$495
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Social-Media-for-Business-Certificate>

Introduction to Social Media TDS 610
 SECA1 Online
 5 June - 30 June \$195
<http://www.yougotclass.org/course/index.cfm/Bermuda/Introduction-to-Social-Media>

Marketing Using Social Media TDS 535
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/course/index.cfm/Bermuda/Marketing-Using-Social-Media>

Integrating Social Media in Your Organization TDS 530
 SECA1 Online
 7 August - 1 September \$195
<http://www.yougotclass.org/course/index.cfm/Bermuda/Integrating-Social-Media-in-Your-Organization>

DATA SCIENCE
Certificate in Data Analysis TDS 1200
 SECA1 Online
 5 June - 1 September \$495
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Data-Analysis>

Intermediate Data Analysis TDS 1205
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/course/index.cfm/Bermuda/Intermediate-Data-Analysis>

Advanced Data Analysis TDS 1210
 SECA1 Online
 7 August - 1 September \$195
<http://www.yougotclass.org/course/index.cfm/Bermuda/Advanced-Data-Analysis>

Introduction to Power BI TDS 1212
 SECA1 Online
 5 June - 30 June \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Power-BI>

Intermediate Power BI TDS 1213
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Power-BI>

Advanced Power BI TDS 1214
 SECA1 Online
 7 August - 1 September \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Power-BI>

Mastering Microsoft Excel TDS 1272
 SECA1 Online
 5 June - 30 June \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Mastering-Excel>

Intermediate Excel TDS 1222
 SECA1 Online
 4 July - 28 July \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Mastering-Excel>

Advanced Excel TDS 1221
 SECA1 Online
 7 August - 1 September \$195
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Mastering-Excel>

Introduction to SQL TDS 381
 SECA1 Online
 Offered Monthly \$245
<https://www.yougotclass.org/course/index.cfm/Bermuda/Introduction-to-SQL>

Intermediate SQL TDS 382
 SECA1 Online
 Offered Monthly \$245
<https://www.yougotclass.org/course/index.cfm/Bermuda/Intermediate-SQL>

Advanced SQL *Introduction to SQL or Certificate option only TDS 383
 SECA1 Online
 4 July - 28 July \$245
<https://www.yougotclass.org/course/index.cfm/Bermuda/Advanced-SQL>

WordPress Certificate TDS 1065
 SECA1 Online
 5 June - 1 September \$495
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/WordPress-Certificate>

TRAINING AND DEVELOPMENT
Certificate in Online Teaching TDS 773
 SECA1 Online
 5 June - 1 September \$495
<http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Online-Teaching>

Advanced Teaching Online TDS 763
 SECA1 Online
 5 June - 30 June \$195
[http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-\(COI\)/Advanced-Teaching-Online](http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-(COI)/Advanced-Teaching-Online)

Designing Online Instruction TDS 764
 SECA1 Online
 4 July - 28 July \$195
[http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-\(COI\)/Designing-Online-Instruction](http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-(COI)/Designing-Online-Instruction)

Fostering Online Discussion TDS 767
 SECA1 Online
 7 August - 1 September \$145
[http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-\(COI\)/Fostering-Online-Discussion](http://www.yougotclass.org/courses.cfm/Lern/Certified-Online-Instructor-(COI)/Fostering-Online-Discussion)

Certificate in Teaching Adults TDS 774
 SECA1 Online
 9 September - 1 December \$295
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Teaching-Adults>

TRAINING FOR K12 TEACHERS
Certificate in Learning Styles TDS 769
 SECA1 Online
 5 June - 1 September \$395
<http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Learning-Styles>

Students with ASD (Autism Spectrum Disorder) TDS 756
 SECA1 Online
 5 June - 30 June \$145
[http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Learning-Styles/Students-with-ASD-\(Autism-Spectrum-Disorder\)](http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Learning-Styles/Students-with-ASD-(Autism-Spectrum-Disorder))

Gender in the Classroom TDS 770
 SECA1 Online
 7 August - 1 September \$145
<http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Learning-Styles/Gender-in-the-Classroom>

Generational Learning Styles TDS 842
 SECA1 Online
 7 August - 1 September \$145
<http://www.yougotclass.org/courses.cfm/Lern/Certificate-in-Learning-Styles/Generational-Learning-Styles>

The Teen Brain TDS 755
 SECA1 Online
 5 June - 30 June \$145
<http://www.yougotclass.org/certificate/index.cfm/Bermuda/Certificate-in-Learning-Styles>



TECHNICAL REQUIREMENTS:

- Internet access with Internet Explorer;
- Firefox Mozilla; or Safari web browser.
- Audio software such as Windows Media, Real, or Flash
- Speakers to listen to audio.
- Full Course Descriptions visit www.college.bm/pace