

**BERMUDA COLLEGE**  
**DIVISION OF BUSINESS AND HOSPITALITY ADMINISTRATION**

**CERTIFICATE FOR ACCOUNTING TECHNICIAN—CT-ACAST**

**NAME:** \_\_\_\_\_ **ID No:** \_\_\_\_\_

Bermuda College records indicate that you have completed (GRADE) and are taking (SEM/YEAR) the following requirements to graduate. Courses in brackets are required prerequisites.

**YEAR I FALL**

**YEAR I SPRING**

REQUIREMENT

GRADE

SEM/YEAR

REQUIREMENT

GRADE

SEM/YEAR

<b>ENG 1044 3</b> Communication for Industry I (Pre-requisite ENG 0012 or CPT)			<b>ENG 1045 3</b> Communications for Industry II (Pre-requisite ENG 1044 or CPT)		
<b>MAT 1034 3</b> Business Mathematics			<b>ACC 1050 3</b> Introduction to QuickBooks (Pre-requisite, CIS 1120, Co-requisite – ACC 1042)		
<b>MGN 1017 3</b> Foundations of Business (none)			<b>ACC 1042 3</b> Practical Accounting Procedures II (ACC 1041)		
<b>CIS 1120 3</b> Introduction to Business Applications of Computers			<b>ACC 1043 3 Accounting and Technology</b> (Pre-requisite CIS 1120, ACC 1041, MGN 1017. Co-requisite ACC 1042, ACC 1015, MGN 1016)		
<b>ACC 1041 3</b> Practical Accounting Procedures I			<b>MGN 1016 3</b> Office Work Placement (Prerequisites: ACC 1041, CIS 1120 Co-requisites: ACC 1050, MGN 1040, ACC 1042)		
<b>CSC 1100 2</b> Strategies for Success I			<b>CIS 1060</b> Office Application Certification		
<b>MGN 1040 2</b> Communication and Presentation Skills					

CONDITIONS:

