## ASSOCIATE OF APPLIED SCIENCE: BUSINESS ADMINISTRATION - Accounting, Insurance, Management, Compute Information Systems, E-Commerce.

**GOALS**

The purpose of the programme is to expand student knowledge of Accounting or Insurance or Management or Computer Information Systems or E- Commerce in the following ways:

* prepare students to enter employment directly after graduation
* ensure that students qualify for junior management positions in the fields of General Business, Insurance, Finance, and Accounting
* give students a foundation upon which to complete professional Accounting designations

**LEARNING OUTCOMES**

1. **Subject Area Content**
2. Students will demonstrate knowledge of the fundamental principles of Business Management and have an advanced level of knowledge in elective courses in Business
3. Demonstrate knowledge of the fundamental principles of all course content
4. Students will demonstrate knowledge of the basic principles of Financial and Managerial Accounting
5. Students will demonstrate knowledge of the basic principles of Micro-Economics and Macro-Economics
6. Students will demonstrate a working knowledge of elective courses in Management, Insurance or E-Commerce
7. Students will demonstrate a working knowledge of General Education elective courses in Humanities, Natural Sciences, or Social Sciences.
8. **Written Communication Skills**

1. Students will develop a firm foundation in English Grammar and Writing
2. Demonstrate effective oral presentation skills.
3. **Mathematical Skills**
4. Apply the basic principles of Finite Mathematics, Statistics, and Calculus

Associate, Diploma

1. **Technology Skills**
2. Use technology skills in collecting and analyzing of data
3. **Critical Thinking Skills**
4. Evaluate, analyze and interpret information.
5. **Professional Expertise**
6. Apply professional standards and principals of ethics.