

Bermuda College 5-Year Academic Plan 2012 – 2017



*Revised & Updated
29 September 2015*

5-Year Academic Plan

ACADEMIC PRIORITY #1

STUDENT SUCCESS

GOAL: TO ENABLE STUDENTS TO ACHIEVE THEIR EDUCATIONAL AND CAREER GOALS

Objectives:

- a) To strengthen students' basic academic skills (English comprehension, Writing, Reading and Mathematics). Ongoing
- b) To increase collaboration and coordination between the Academic Resource Centre, Counselling, Career Centre, Registrar and other campus departments to deliver services and resources that enhance student achievement/success. Ongoing
- c) To improve student retention by implementing an effective Early Alert System from Early Identification > Intervention > Impact. Ongoing
- d) To expand and improve academic advising and other student support services. Ongoing
- e) To improve access, recruitment, enrolment, and course/programme completion rates of students. Ongoing
- f) To develop and implement a comprehensive plan to serve students with disabilities. (Fall 2013)
- g) To provide students with an enriching campus-based intellectual, social, and cultural environment and experience. Ongoing

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ACADEMIC PRIORITY #2

INSTRUCTIONAL TECHNOLOGY

GOAL: TO MAXIMIZE THE INTEGRATION OF INSTRUCTIONAL TECHNOLOGY INTO THE CORE OF EVERY ACADEMIC AND VOCATIONAL/TECHNICAL PROGRAMME

Objectives:

- a) To provide on-going faculty training in the use of instructional technology aimed at optimizing student learning. Ongoing
- b) To equip all classrooms with Smart Boards by Fall 2015.
- c) To create a computer lab, housing 20-25 workstations, by August 2012.
- d) To assess the feasibility of creating a largely paperless library and expand the current virtual library by January 2015.
- e) ~~To maximize student access to and mastery of tools and technologies to support their learning, life and career pursuits. Ongoing~~
- f) To train all faculty in the use of the Moodle platform by Fall 2012. Ongoing
- g) All students, irrespective of programme, will achieve and/or demonstrate a specified minimum degree of computer literacy

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ACADEMIC PRIORITY #3

DISTANCE EDUCATION

GOAL: TO INCREASE ACCESS TO HIGHER EDUCATION BY EXPANDING OPPORTUNITIES FOR ONLINE INSTRUCTION

Objectives:

- a) To develop future class schedules reflecting a greater variety of online options.
Ongoing
- b) To develop and implement standards and practices for ensuring quality online instruction. January 2013
- c) To create an online component in every degree and certificate programme by 2015.

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ACADEMIC PRIORITY #4

ASSESSING STUDENT LEARNING OUTCOMES

GOAL: TO DEVELOP AND ASSESS STUDENT LEARNING OUTCOMES (SLOs) FOR ALL COURSES, CERTIFICATE, DIPLOMA AND DEGREE PROGRAMMES

Objectives:

- a) To develop learning outcomes for every course, certificate, diploma and degree programme in the Bermuda College curriculum. May 2012
- b) To establish a Learning Outcomes Team (LOT) consisting of a cross-section of faculty. October 2012
- c) To implement course/programme changes as a consequence of assessment results. Fall 2013
- d) To achieve proficiency in assessing Student Learning Outcomes consistently using data to prove and improve student success. Fall 2014
- e) To institutionalize a process of continuous quality improvement incorporating results derived from assessment. Fall 2015
- f) To provide on-going training and support in the development and use of assessment plans and results. Ongoing

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ACADEMIC PRIORITY #5

PARTNERSHIPS AND ARTICULATION AGREEMENTS

GOAL: TO EXPAND INSTITUTIONAL PARTNERSHIPS AND ARTICULATION AGREEMENTS

Objectives:

- a) To complete a review and revision of all existing articulation agreements with baccalaureate degree granting institutions. [COMPLETE]
- b) To ensure that all colleges and universities with whom Bermuda College has articulation agreements allow students to make a seamless and timely transfer. [COMPLETED]
- c) To forge new partnerships and strengthen existing ones with industry aimed at enhancing student recruitment, programme/curriculum/resource development; instructional capital, job placement and continuing education & training.
Ongoing
- d) To assess the feasibility of developing new degree and certificate programmes in conjunction with public, private and non-profit sector partners. Ongoing
- e) Annually review articulation agreements with a view to contact institutions at least 6 months prior to the end of agreement to renew, update or terminate agreement Ongoing

Prospective New Programs include:

Nursing
Lab Technician
Motorcycle Maintenance and Repair
Auto Body Repair and Spray Painting
Marine Diesel Engine Technician
Sprinkler Systems Technician
Industrial Wiring
Green Energy Technology
Court Recorder
Case Management/Human Services Technician

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ACADEMIC PRIORITY #6

REVIEW AND/OR REVISION OF ACADEMIC POLICIES AND PROCEDURES

GOAL: TO COMPLETE A COMPREHENSIVE AUDIT AND UPDATE OF ACADEMIC POLICIES AND PROCEDURES

Objectives:

- a) To engage and empower the faculty to assess, review and revise academic policy. Fall 2015
- b) To explore the prospect of resurrecting a Faculty Senate. January 2013
[COMPLETED]
- c) Develop a procedure for recording and reporting of the re-training scholarship funds on a semester basis. Report to include amounts committed by WFD and those that have been realized by student. December 2015
- d) Review the policy of high school students paying an application fee for applications received prior to 01 December. October 2015

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ACADEMIC PRIORITY #7

COMMUNITY ENGAGEMENT

GOAL: TO PROJECT BERMUDA COLLEGE AS A RESOURCE AND CENTER FOR THE EDUCATIONAL, SOCIAL, CIVIC, ECONOMIC AND CULTURAL ENRICHMENT OF THE ISLAND

Objectives:

- a) To determine the feasibility of collaborating with ministries and agencies in expanding community activities offered. January 2013
- b) To launch a monthly lecture series open to the public. Fall 2013
- c) To develop a robust menu of offerings to meet the lifelong learning needs of the community (e.g. DIY courses, “Budgeting in tough times, general skills/information courses). Fall 2014

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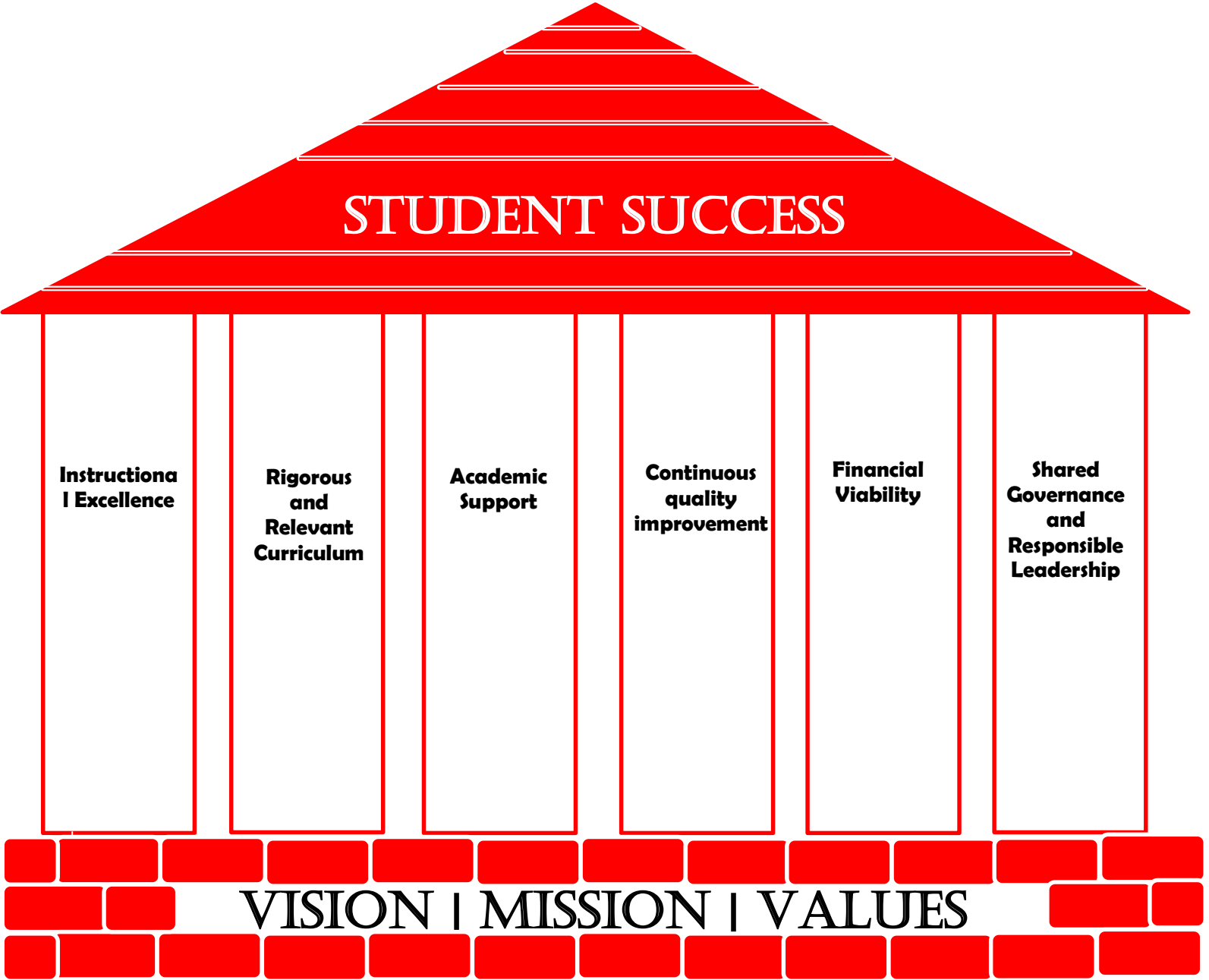
ACADEMIC PRIORITY #8

RESOURCE DEVELOPMENT

GOAL: TO DEVELOP AND MANAGE HUMAN, PHYSICAL, TECHNOLOGICAL AND FINANCIAL RESOURCES TO PROMOTE GROWTH AND EFFECTIVELY SUPPORT THE TEACHING AND LEARNING ENVIRONMENT.

Objectives:

- a) To assess and improve the functionality and aesthetics of college instructional spaces. Ongoing
- b) To design and implement a robust annual professional development programme based on the assessed needs/priorities of the college and interest of faculty. May 2013
- c) To implement a process by which to identify and prioritize the fiscal/material/human resource needs of programmes for annual budget building. January 2013
- d) To strengthen the capacity of the Office of Institutional Research to facilitate and support plans, decisions, and evaluate their effectiveness (data gathering/analysis/reporting). Fall 2012



5-Year Academic Plan

Developed by the Academic Affairs Team of the Bermuda College over the period of August 2011 – January 2012.

The serving Academic Affairs Team consisted of:

Dr Irving Berkowitz, Academic Vice President

Dean Gerald Begeman, Business Administration & Hospitality

Dean Necheeka Trott, Liberal Arts

Dean Llewellyn Trott, Applied Science & Technology

Dr Lisa Osborne, Academic Resource Centre

Mrs Pamela Maxwell-Clarke, Institutional Research

Ms Kathy Ann-Swan, Nursing

Ms Tawana Flood, PACE

Ms Annette Gilbert, Acting Head Librarian

Paul Hardtman (Secretary)