

American Management Association

WEEK	Monday	CONTENT	Thursday	CONTENT
2			16 Sept	Finance & Accounting for Non Financial Managers
3			23 Sept	Finance & Accounting for Non Financial Managers
4			30 Sept	Finance & Accounting for Non Financial Managers
5			7 Oct	Finance & Accounting for Non Financial Managers
6			15 Oct	Finance & Accounting for Non Financial Managers
8	General Management students join with HR students for the next module.		21 Oct	Finance & Accounting for Non-Financial Managers
			28 Oct	Finance & Accounting for Non-Financial Managers
9	1 Nov	The Legal Side of HR Practice		
10	8 Nov	The Legal Side of HR Practice		
11	15 Nov	The Legal Side of HR Practice		
12	22 Nov	The Legal Side of HR Practice		
13	29 Nov	The Legal Side of HR Practice		
14	6 Dec	The Legal Side of HR Practice		
15	13 Dec	MID YEAR ASSESSMENT		
CHRISTMAS BREAK				
16			13 Jan	First Line Supervision
17			20 Jan	First Line Supervision
18			28 Jan	First Line Supervision
			3 Feb	First Line Supervision
19			10 Feb	First Line Supervision
20			17 Feb	First Line Supervision
21			24 Feb	First Line Supervision
22			3 Mar	How to Manage Conflict in the Organization
23			10 Mar	How to Manage Conflict in the Organization
24			17 Mar	How to Manage Conflict in the Organization
25			24 Mar	How to Manage Conflict in the Organization
26			31 Mar	How to Manage Conflict in the Organization
28	General Management students join with HR students for the next module.			
29	4 Apr	Communication Skills for Managers		
30	11 Apr	Communication Skills for Managers		
31	18 Apr	Communication Skills for Managers		
32	25 Apr	Communication Skills for Managers		
33	2 May	Communication Skills for Managers		
34	9 May	Communication Skills for Managers		
35	16 May	MID YEAR ASSESSMENT		